

## SABINA YESMIN

Head of Legal Affairs Department

Dhaka Stock Exchange Ltd.

Advocate of the Supreme Court of Bangladesh

Accredited Civil/Commercial Mediator

ADR ODR International, UK

Mobile: +88-01771202920

Email : yesminestar@gmail.com

Sabina.yesmin@dse.com.bd



Over 10 years of experience in Corporate Legal Sector, including significant work experience in Securities Laws of Bangladesh. Prior to entering the Dhaka Stock Exchange Ltd. as Head of LEGAL, I worked as an Associate Lawyer in the Corporate Sector where I had a strong foundation of practical knowledge of Civil Law, International Commercial Law, Company Law, Intellectual Property Law and presently has significant knowledge and experiences of Alternative Dispute Resolution (ADR) and Online Dispute Resolution (ODR).

## PROFESSIONAL CERTIFICATION

- Enrolled as an Advocate to Practice before the Hon'ble Supreme Court of Bangladesh  
Membership No. 8389  
Date of Enrollment: 25.02.2018
- Enrolled Advocate under Bangladesh Bar Council  
Membership: Dhaka Bar Association  
Membership No. 18641.  
Date of Enrollment: 18.10.2014  
Bar Council Sanad No. 20111.
- Enlisted as Tax Lawyer under National Board of Revenue  
Membership: Dhaka Taxes Bar Association  
Membership No. S01858  
Date of Enrollment: 27.10.2015
- Enlisted as an Accredited Civil/Commercial Mediator  
ADR ODR International, UK  
Date of Enlistment: February 2022.

## TRAINING RECEIVED

- “Intensive Trial Advocacy Workshop” organized by Australian Bar Association.

## EDUCATION

- Master of Laws (LL.M)  
Eastern University, Dhaka.  
Year: 2013.  
Awarded by Scholastic Honor title “*Magna Cum Laude*”
- Bachelor of Laws (LL.B. Hon's)  
Eastern University, Dhaka.  
Year: 2012.  
Awarded by Scholastic Honor title “*Magna Cum Laude*”
- Higher Secondary Certificate  
Science.  
Dhaka Mohanagar Mohila  
College, Dhaka.
- Secondary School Certificate  
Science.  
New Govt. Girls High School,  
Dhaka.

## SOFTWARE SKILLS

- Microsoft Word
- Microsoft Excel
- Power Point.

- Certificate Course on “Quality Management Systems (ISO 9001:2008) Awareness Course, awarded on the 15<sup>th</sup> Day of July 2016.
- Certificate course on “**Income Tax Management**” conducted by Advocate Mr. Md. Jehad Uddin, organized by bdjobs training center.
- “**Workshop on Documentation Procedure of Export Import L/C Business**”, organized by bdjobs.com.
- “**Workshop on Documentation of Loans and Advances**” conducted by Mr. Md. Delwar Hossain Bhuiyan, organized by bdjobs training center.
- Completed **Civil/Commercial Mediation Training Program** with ADR ODR International, UK in February 2022.
- Completed **Arbitration Module- 1** with ADR ODR International, UK in July 2022.

## INTERESTS

- Music
- Travelling
- Books
- Social Work.

## JOB EXPERIENCES

- **January 2012 to October 2013:** Azad & Company, K.R. Plaza, 31, Purana Paltan, Dhaka, Work as an Associate Lawyer.
- **November 2013 to April 2016:** Nayan & Associates, Meherba Plaza, Suite Nos. 11-B & 13-E, 11<sup>th</sup> & 13<sup>th</sup> Floor, 33, Topkhana Road, Palton, Dhaka, Work as a Senior Advocate & Head of Documentation.
- **May 2016 to Present:** **Dhaka Stock Exchange Limited**, Stock Exchange Building, 9/F, Motijheel C/A, Dhaka, Deputy Manager and Head of Legal Affairs Department.

## PERSONAL INFORMATION

Father's Name : Late Abdul Kuddus Sharker.  
 Mother's Name : Late Maleka Khatun.  
 Husband's Name : Mr. Sahebul Karim.  
 Date of Birth : 28 December 1988.  
 N.ID No. : **100 516 4056**  
 Passport No. : A03811646  
 Present Address : 16/1, Nolgola, Mitford, Dhaka- 1100.  
 Permanent Address : 16/1, Nolgola, Mitford, Dhaka- 1100.  
 Nationality : Bangladeshi.  
 Religion : Islam (Sunni).  
 Marital Status : Married.

I do hereby acknowledge and confirm that the aforementioned information is true to the best of my knowledge.

*Sabina*

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Sabina Yesmin